Core Committee Meeting

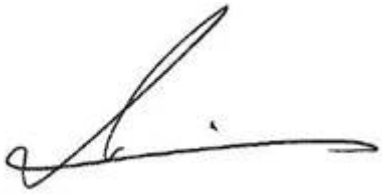
Board Meeting

Time and date		**Place**	
23rd October 2023		St. Thomas More Sixth form	
Present Paul Glenn (PG) Michael Green (MG) Lisa McCord (LM) Julie Sewell (JS) Sinead Smith (SS) Phil Richardson (PR) Avril Staley (AS)	 Foundation Director Foundation Director MAC Administration Manager Chief Finance Officer Senior Executive Principal Foundation Director - Chair Foundation Director – Vice Chair	**Apologies** Kevin Moran (KM)	 Foundation Director

No	Topic	Discussion/comments	Action
1.	Prayers	PR welcomed everyone to the meeting and opened with a prayer.	
2.	Apologies	Kevin Moran sent his apologies.	
3.	Declaration of Interests	Nothing to declare	
4.	Matters arising and confirmation of previous minutes	PR ran through the minutes from the last meeting which were signed off as an accurate record of the meeting. **Outstanding actions:** LM to send dates of school visits to MG & KM	 LM
5.	SEP Report **Confidential item**	SS ran through her SEP report, covering the following: • School evaluation's • Warwickshire Local Authority dispute • Investor in People – Platinum accreditation • ESC Training Programme • Charities and Social Action Plan 2023/2024 • Staff formation – Sr Judith • Diocesan Choral Programme • 50th anniversary of both STM and Our Lady & St. Joseph • Attendance overview **Risks** • Financial risks with reduced government funding *PR asked SS to come back with a proposal to review staffing 2nd half of spring term.* **Matters for approval:** Publishing the revised Pay Policy – *The revised Pay Policy was ratified and signed off by the Board*.	

6.	Feedback: Standards & Strategy Committee	Avril Staley updated the Board on the following issues discussed at the Standards and Strategy committee meeting: • St. Francis school improvement review • Overview of outcomes at KS4 and resulting priorities • Attendance analysis • MAC PM objectives • ESC Training & resulting actions	
7.	Feedback: Finance & Audit Committee	Phil Richardson updated the Board on the following items discussed at the Finance and Audit Committee meeting: • CIF bids It was agreed to reschedule the meeting. LM to re-arrange.	LM
8.	Feedback: Catholic Life	Paul Glenn updated the Board on the following areas discussed at the Catholic life Committee: • CPD and staff formation • STM and local parish relationship update • Safeguarding • Performance Management • Charities & Social Action	
9.	MAC Merger	PR advised the company has been established, the holding name is RCAOB MAC Ltd. PR advised he is looking for 1 Board members to join the Merger Committee. Avril Staley was nominated by PR and it was second by PG to join the Merger Committee. The new Board will produce a business case and the CSEL will do a communication strategy to present to the Regional Director. Kate Godfrey at Romero is going to be the communication link between the primary school/parish and the new MAC. New MAC meeting on the 16th November 2023. The meeting on the 16th is to appoint a CSEL & project manager. LM reported, following on from an action from the last board meeting that both herself and JS had met with Andrew Wood from Bishop Fleming to discuss if the auditors had any concerns with money being put aside for the 'NewCo' AW advised to contact the ESFA to ask for their guidance to see if this was novel or conscious. LM advised of an email received from the ESFA dated the 19th Oct 2023 regarding transferring of funds from our MAC to the 'NewCo' advising of the following: "*We would advise working together to draft a legally binding letter or contract which sets out how the money can be used and align it to the content of the Academy Trust Handbook"*	PR

10.	**AOB** **Confidential item**	PR advised Jim Foley & Martin Jones to return to the MAC to support the Performance Management. SS & LM to review the TOR.	LM & SS

Signed: 

Print Name: Phil Richardson

Position: Chair of the Board

Date: 23.11.23