Core Committee Meeting

Board Meeting

Time and date		**Place**	
27th September 2023		St. Thomas More Sixth form	
Present Paul Glenn (PG) Michael Green (MG) Lisa McCord (LM) Kevin Moran (KM) Richard Pitt (RP) Julie Sewell (JS) Sinead Smith (SS) Phil Richardson (PR) Avril Staley (AS)	 Foundation Director Observer MAC Administration Manager Observer Co-opt Director Chief Finance Officer Senior Executive Principal Foundation Director - Chair Foundation Director – Vice Chair	**Apologies**	

No	Topic	Discussion/comments	Action
1.	Prayers	PR welcomed everyone to the meeting and opened with a prayer.	
2.	Introductions	Michael Green and Kevin Moran were formally welcomed to the board.	
3.	Apologies	Jessica Moore sent her apologies.	
4.	Declaration of Interests	Nothing to declare	
5.	Matters arising and confirmation of previous minutes	PR ran through the minutes from the last meeting which were signed off as an accurate record of the meeting. **Outstanding actions:** LM to send dates of school visits to MG & KM	LM
6.	MAC Merger	PR ran through the minutes from the MAC merger meetings which he attended and updated everyone on the findings from the completion of the skills audit. PR advised the merger is likely to be September 2025. The next meeting is the 25th October 2023 to form the 'Newco'. PR explained who the 3 people making up the 'Newco' Board which is Phil Richardson, Keith Ainsworth and Brendan Fawcett PR advised the CSEL will be attending the next meeting on the 26th October 2023. AS expressed, her concerns over the interview process for the CSELs, and was wanting reassurance that the process would be fully independent. PR to establish more details on the role, including timeframes, descriptions, interview process.	

		LM read the following statement asking the Board to take a vote to agree on the sum of £25,000 to go towards initial set up of the 'Newco'. RESOLVED: *The Company agrees in principle to pay £25,000 to the new company (the '**Company**') to be formed by the Archdiocese of Birmingham with a view to its acquiring the operations of Holy Cross Catholic Multi Academy Company, The Holy Spirit Multi Academy Company, The Romero Catholic Academy and the six Voluntary Aided Catholic Primary Schools in Coventry (the '**Acquisition**') following its formation, to be applied towards meeting its operating expenses and all costs incurred prior to the completion of the Acquisition in furtherance thereof subject to the company auditors*. Questions were asked if an application had been submitted to the Regional Director to merge the 3 MACs. PR advised no, not yet. Concerns were raised about handing over money to a company which hasn't been agreed by the Regional Director. PR advised the Diocese has been in discussions with the Regional Director's office. *A vote was taken and agreed to pass the resolution subject to JS and LM the Governance Professional checking with the Auditors and the ESFA to ensure it is not Novel and Contentious.* LM to read MAC policies to see if any jobs are ring-fenced for internal applicants.	JS & LM LM
7.	Leadership Pay Structure	SS ran through the revised pay structure explaining the changes to the pay policy. *All changes were ratified and approved by the Board of Directors*.	
8.	Leadership at St. Anne's **Confidential**		
9.	MAC Self-evaluation	SS ran through the Self Evaluation document; a discussion took place around the content. *A vote was taken and all Board members agreed with the content and publication.*	
10.	Strategic Plan 2023	A review took place of the 3-year Strategic Plan. KM asked about a MAC wide marketing plan/strategy. SS advised we are oversubscribed in all schools apart from St. Benedicts. LM advised a Marketing Plan was produced for SB and spoke of all the Marketing activity being carried out to increase awareness and student numbers to SB. LM to review the SB marketing plan for 2024/25. *A vote was taken and all Board members agreed with the content and publication on the Strategic Plan.*	LM
11.	ESC Improvement Plan	SS ran through the ESC improvement plan which she will be presenting to the ESC governors on the 27th of September. *The board endorsed the documentation.*	
12.	CFO update	JS ran through the MAC dashboard and provided an update on the Sixth form roof advising the additional	JS

		bids and insurance claims have unfortunately been unsuccessful.JS to investigate additional funding. PR asked Julie about the RACC within the school. JS advised she has commissioned an independent survey for all schools and will report back at the next meeting.	JS

13.	**AOB**	**Investor in People award**
		SS ran through the IIP award advising that the MAC has received the Platinum award for their work with the Apprentices across the MAC. PR thanked Sandie Wilson and Sinead Smith for their achievement.
		
		LM ran through pecuniary Interest forms and advised all had been received from the Board.
		
		LM ran through the additional training on offer for all Board members.
		• Training
		  ○ BDES Governor Training
		  ○ Prevent training
		  ○ Safeguarding – all attended apart from Kevin Moran.
		• Policies to ratify
		  ○ Data Protection
		  ○ Staff Behaviour Policy
		  ○ Fixed Asset Appreciation Policy
		All policies were ratified and approved.
		
		Pay policy has been deferred while waiting for the published figures.
		
		Thanks, and farewell was given to Richard Pitt who had dedicated 26years volunteering within the MAC.
			KM
			
			SS

Signed:

Print Name: Phil Richardson

Position: Chair of the Board

Date: 26.10.23