Core Committee Minutes

Board Meeting

Time and date		**Place**	
25th May 2023		Conference Room at STM School	
Present Paul Glenn (PG) Lisa McCord (LM) Richard Pitt (RP) Julie Sewell (JS) Sinead Smith (SS) Phil Richardson (PR)	 Foundation Director MAC Administration Manager Co-opt Director Chief Finance Officer Senior Executive Principal Foundation Director	**Apologies** Avril Staley (AS)	 Chair - Foundation Director

No	Topic	Discussion/comments	Action
1.	Prayers	PR welcomed everyone to the meeting and opened with a prayer.	
2.	Apologies	Avril Staley	
3.	Declaration of Interests	Nothing to declare	
4.	Matters arising & confirmation of previous minutes	The minutes were all agreed and signed off as an accurate record of the meeting. Outstanding items: **School visits -** LM to arrange dates for all Board members to visit all schools across the MAC. OLSJ visit arranged for the 12th June 2023. **A welcome message** from the Chair is to be added to the website. **A welcome/introduction letter** from the Chair to go out to all schools, staff and parents. JS to complete a dashboard for each Finance meeting, with the intention to only review the red and amber triggers going forward. PR to arrange a meeting with JS to run through Finance – proposed date 28th June 2023. Induction and training to be pulled together for all ESC and Board members. **Charity Funds** SS ran through the charity and social action funds from September 2022. PR to send a letter to the children and families from the board thanking them for their support.	 LM PR PR JS PR SS/LM PR

		SS to liaise with Martin Jones to see if he will continue to support the Performance Management process across the MAC. The next reviews are in July & September. ESC member involvement in future Board meetings, it was decided to invite the ESC to the Standard and Strategy meetings. LM to add Kevin Moran to the next Standard and Strategy Committee meeting 6th July. PG to complete Prevent training and send over his certificate to LM.	SS LM PG
5.	Feedback: Ofsted Inspection STM	SS spoke about the Ofsted inspection at STM, PR commented about the number of students who had completed the student questionnaire which was in excess of 450 responses. When the final report comes in PR would like to publish the report on the website and communicate to all stakeholders. SS advised a BBQ had been organised for the end of term to celebrate the outstanding work of all staff within STM.	PR
6.	Forthcoming Inspections	SS spoke about St. Benedict's & St. Francis's preparation for Ofsted due to the impending visits.	
7.	**Confidential item discussed.**		
8.	**Confidential item discussed**		
9.	Leader/Staff Wellbeing	The Board agreed to send a Miller and Carter voucher to all senior leaders to thank them for their support over the last term. Staff well-being day date agreed 8th April 2023. It was agreed after each inspection to do something nice for the staff at the school which had been inspected.	
10.	CIF Bids	JS advised that all 5 CIF bids had been won for fire safety improvements at all schools, and work will start in the summer of 2023. JS informed the meeting that unfortunately we hadn't been successful with the sixth-form bid for the leaking roof, and the cost to repair is currently £440k for the new roof, JS to look in to alternative options to secure funding, and will update during the next board meeting. The Board approved the next steps to sign all terms and conditions and congratulated JS for securing the bids.	JS
11.	Updated Budgets	JS ran through the revised budgets. RP moved the updated budgets and PG seconded it.	
12.	AOB **Confidential item discussed**		

Signed:
Print Name : Phil Richardson
Position: Chair of the Board
Date 14th June 2023