Core Committee Minutes

Board Meeting

Time and date		Place	
20th October 2022		STM Sixth Form	
Present Jim Foley (JF) Paul Glenn (PG) Lisa McCord (LM) Richard Pitt (RP) Julie Sewell (JS) Sinead Smith (SS) Avril Staley (AS) Phil Richardson (PR) Kate Walweska (KW)	 School Improvement Advisor Foundation Director MAC Administration Manager Co-opt Director Chief Finance Officer Senior Executive Principal Chair - Foundation Director Foundation Director Foundation Director	**Apologies**	

No	Topic	Discussion/comments	Action
1.	Prayers	AS welcomed everyone to the meeting and opened with a prayer.	
2.	Apologies	All in attendance	
3.	Declaration of Interests	JF declared his work at STM	
4.	Matters arising & confirmation of previous minutes	All happy with the previous minutes.	
5.	SEP Report	SS ran through her SEP report, covering the following areas **St Benedict's** -The support programme for St. Benedict's is proving highly effective. Standards at the school are at an all-time high and the quality of teaching and learning is consistently good. SS advised she would consider this model in the future. RP asked if the parents are happy with the model, SS confirmed they were. **Student numbers** 138 students were admitted to Year 12 at STM this year. This is slightly lower than the number initially enrolled but it remains a record admission year. SS anticipates next year's recruitment to be equally successful. **Section 48** - St Francis achieved an outstanding judgment in their Section 48 inspection. All other MAC schools are likely to be inspected in the next twelve months and their current self-evaluation is outlined below. STM – Outstanding OLSJ – Outstanding St Anne's – Good St Benedict's – Outstanding St Francis - Outstanding	

		All schools are expecting Ofsted and section 48 inspection this school year. **Websites** - The final school website (STM) is now under construction and is due for completion soon. All other websites and the MAC website are up and running. The content of each website is consistent and they are all now centrally managed to ensure there is no deviation in content or format. This ensures complete statutory compliance and it enables us to periodically update all websites. **Charities and social action** across the MAC is ready to be launched after the half term break. The food bank will now be operated from the caretaker's house at, which will also serve as a venue for other services we will be offering such as a uniform exchange, laundry service, a warm place to be etc. **Results** - KS4 we achieved positive progress in all core subjects (English +0.29, Maths +0.22, Science +0.36, RE +0.1) this year. We were unfortunately unsuccessful in all requests for disapplication resulting in an overall P8 of 0. Disapplication of students who joined after Y9 through Fair Access or who did not attend school in Y10 and 11, would have resulted in a P8 of +0.16. **The MAC curriculum** has been a work in progress but we are now at a point where the curriculum is consistent across the MAC and is proving to be the best provision we have had to date for securing high-quality teaching & learning at all stages, in all schools. **The Real Living Wage** has increased nationally to £10.90 and the plan is to mirror this in the MAC- SS asked for this to be approved by the Board in matters for approval. I**nternal safeguarding review** has been carried out at all schools and the results for each school have been collated and relevant actions identified and are available to all directors on request. **Evaluation days** are continuing at all schools and they continue to be highly effective in ensuring ongoing improvement. Standards at each of the schools visited reflect an improvement on previous years – this is largely due to the improved quality of the curriculum. **Apprentices** - We currently have a large number of apprentices and ECTs across the MAC and they are making excellent progress. Four of the teaching apprentices have now passed the first phase of their apprenticeship with a distinction and the apprenticeship provider (SSCU) has been very impressed with the support each student has received. SS spoke about	

	Confidential item discussed	progress towards becoming an *'Investors in People'* employer in the next twelve months. **Chris Owen** spent the day at STM at the start of the year to support them in identifying the best steps to continue to move the school forward. JF spoke around his meeting with CO, where she spoke highly of the team at STM, especially on how quickly they implement changes. SS explained CO had advised to introduce a master class for the highest grade 9 students and STM introduced this straight away. **Performance management objectives** for all MAC staff have been set and agreed by the Standards & Strategy Committee. Principals, the CFO and SS are due to take part in PM reviews on Friday 21st October 2022 which will be led by Martin Jones, supported by Jim Foley and relevant directors/ ESC members. **ESC improvement plans** have been agreed, both by the ESC and the Standards & Strategy Committee. ESC priorities focus primarily on: curriculum, attendance and sporting provision. AS asked if we can we have an ESC chair come to the next Board meeting to talk through their findings to gain a greater understanding. RP advised we need to see their report on a regular basis. **Attendance** – is down slightly but still above national average. This is a priority for all schools, it is part of the performance management for every member of staff and also the ESC priorities. • STM 94% • OLSJ – 95.6 • St Benedict's 89.8% • St Francis 95.6% • St Anne's -95.1 **Finance** – If the teacher pay increase is greater than 5% we will start eating into our carry forward. **Matters for approval:** • **St Anne's nursery** is very popular. Approval to increase the Pan from 20 to 30. *PR moved it and AS seconded it.* • **Additional Training day** - SS would like to request to an additional training day for 2023/24 within the MAC to invest in our staff. All training happens on training days. *AS moved and PR seconded it.* • **Real Living Wage -** Approval is requested to increase the Real Living Wage to £10.90 in line with the national increase. *AS moved and PR seconded it.*	LM
6.	Feedback: Committee of Principals	Covered in SEP report above	
7.	Feedback: Standards & Strategy Committee	Covered in the SEP report above	

8.	Feedback: Audit Committee	The following items were covered in the Audit Committee: • **Merging of the Finance & Audit Committee -** It was agreed the Finance and Audit Committee would merge together. • **Tender the Auditors** –JS to approach 3 auditors to enter into discussions with. • **Internal Scrutiny report** – JS ran through the report. • ***Changes to the Academy Handbook*** *- LM spoke about the changes to the Academy Handbook* • **Changes to the Finance Scheme of delegation** – LM spoke about the changes, to be ratified at the next meeting.	JS LM

9.	Feedback: Finance Committee	The following items were covered in the Finance Committee:
		• **Management Accounts**– JS gave an update on the current situation.
		• **Medium Term Plan revised impact –** JS spoke about the changes due to inflation and the staff pay rise.
		• **CFO update including:**
		  ○ CIF Projects
		  ○ Post 16 capacity fund
		  ○ Real living wage impact
		  ○ Brazel case update	

10.	Feedback: Catholic Life	Covered in the SEP report above	
11.	Confidential item discussed		
12.	AOB	No further items.	
13.	Next meeting date	15th December 2022	

Signed:

Print Name: Avril Staley

Position: Chair of the Board

Date: 24th November 2022