Core Committee Minutes

Board Meeting

Time and date		**Place**	
09.12.21 18:30		Virtual through Zoom	
Present Paul Glenn (PG) Lisa McCord (LM) Phil Richardson (PR) Darren Riddell (DR) Julie Sewell (JS) Sinead Smith (SS) Avril Staley (AS) Andy Wood (AW)	 Foundation Director MAC Administration Manager Foundation Director Foundation Director Chief Finance Officer Senior Exec. Principal Chair - Foundation Director Bishop Fleming – Account Sign Off section only	**Apologies** Richard Pitt (RP) Kate Walweska (KW)	 Co-opt Director Foundation Director

No	Topic	Discussion/comments	Due Date	Action
	Accounts Sign Off	AW ran through the accounts in detail and advised there are no risks reported, the Audit had gone well. JS fed back Richard Pitt comments. 1. The level and treatment of reserves needs to be more explicit and details of future indicative plans outlined. 2. Page 32 outlining the fifteen contracts that have been consolidated and purchased as a multi-academy. This needs to have more context in terms of overall expenditure and perhaps a need to show this collaborative activity as a percentage of non-pay expenditure. ***All approved the draft Financial Statement for the Holy Spirit MAC*** AW left the meeting.	Comment	
	Prayers	AS opened the meeting with a prayer and welcomed everyone to the meeting introducing the two new board members Paul Glenn and Philip Richardson and welcomed back Darren Riddell.		
	Apologies	Richard Pitt – apologies accepted. Kate Walweska – apologies accepted		
	Declaration of Interests	Nothing to declare		

	Matters arising & confirmation of previous minutes	Minutes approved for the previous meeting		
	Update on Holy Spirit MAC Board	AS gave an update from the Diocese advising she has now replaced Jim Foley as Chair and a letter will be sent tomorrow (10th December 2021) to all Board members. Confidential item discussed.		
	Finance update	JS gave an update on the CIF bids she is currently working on. • STM - Improving all perimeter fencing - £200,897 • STM - Asbestos removal and ventilation for school kitchen - £301,271 • OLSJ - Middle school roof replacement - £306,919 • OLSJ -Middle school replacement of heating system (pipework) - £282,259 • St Anne's - Replacement of heating boiler plant with air source heat pump - £309,382 • St Francis - Replacement of all non-compliant glazing - £270,090 Total costs over £1.5m, due to change in guidelines all schools will now have to contribute 30% of total costs.		
	Confirmation of Pay Committee Meeting	• LM informed the Board the Pay Committee had met on the 26th November 2021 at 10:30am to discuss and agree all pay proposals for the Principals, CFO and the SEP. ***These were all agreed and have since been actioned.***		
	AOB	None		
	Next Meeting	17th February 2022		

Signed:

Print Name: Mrs Avril Staley

Position: Chair of the Board

Date: 13th December 2021