Minutes

Full Board of Directors Meeting

Time and date 13th June 2020 at 17.00		**Place** Zoom Meeting	
Present		**Apologies** None	
Jim Foley (JF)	Chair- Foundation Director	Kevin Dunnion (KD)	Foundation Director
Fr Simon Hall (SH)	Vice - Chair	Richard Pitt (RP)	Co-Opt Director
Sinead Smith (SS)	Director/Senior Exec. Principal		
Avril Staley (AS)	Foundation Director		
Darren Riddell (DR)	Foundation Director		
Leo Burton (LB)	Staff Director		
Claire Wright (CW)	Staff Director		
Julie Sewell (JS)	Chief Finance Officer		

Agenda Item 1 – Opening Prayer	**Actions**
• JF opened the meeting with a prayer and welcomed everyone to the meeting.	

Agenda Item 2 – Apologies & Introductions	
• Apologies from KD and RP.	
Agenda Item 3 - Declaration of Interests	
• JF declared his interest a STM.	
Agenda Item 4 - Matters Arising from the previous minutes	
• None.	
Agenda Item 5 – SS Update re-opening schools in September 2020	
• This is a single item board meeting to review the re-opening plans for September. • SS gave an update to the board on the plans to have two staggers for each school with up to 20 minutes between them. • A review of all entrances and exits will be undertaken and each will be signposted. • Each school will use the Risk Assessment to develop its own school specific plan. • STM is more complex than the primaries but the planning has created zones for each year group with restricted movement around the schools. • All schools will reduce the lunchtime offer using deli bags and pre ordering and food will be delivered to classrooms. • JNCC was held on Friday 10th July to review the risk assessment but this was prior to the TU issuing a joint template for schools to complete a day later. • SS has completed the TU template but the TU are still pushing the 2-meter social distancing, which would prevent almost any school from being able to re-open for all pupils. • Communications with parents have shared the risk assessment and committed to issue school plans by 21st August 2020 • This date has been chosen to allow us to continue to monitor the infection rates in Nuneaton & Bedworth. • Pupils have been advised to restrict the items they bring into schools from home. • Uniform policies have been relaxed e.g. no requirement for blazers at STM. • The curriculum will be kept simple to focus on teaching, learning, and establishing new rules for pupils to stick too. • A series of instructional videos and communications will be released to parents and pupils. • There will be two training days on 1st and 2nd September for staff. • SH asked are we doing any catch up? SS we are not expecting huge gaps, we are aware of the pupils likely to need intervention,	

and teachers will be doing ongoing assessments to identify gaps. We are aware that some schools are planning lots of testing but our schools are going to focus on high quality fast-paced learning. • AS - will year groups be moving between classes? SS movement will be limited and teachers will move to classes to try to keep pupils in consistent groups. • JF – what will results day look like? SS results will be e-mailed to students on the day and letters and follow up calls will be made for any students requiring help with future pathways or who do not have the results they needed. • SS there is scope to support students who are disappointed with apprenticeships across the MAC.	
Agenda Item – Any other business	
• Next meeting to be held on GCSE results day on 20th August 2020 at 14.00 prior to the additional information going out.	

PR thanked everyone for attending and declared the meeting closed at 17.40

The minutes are agreed to be an accurate record of The Holy Spirit Catholic MAC – Board of Directors meeting held on.

Signed: ……

Print Name: ……

Position: ……

Date: ……